CREDIT SUISSE FIRST BOSTON CANADA INC. 1 First Canadian Place, Suite 3000 P.O. Box 301 Toronto, Ontario M5X 1C9 Phone: (416) 352-4500

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British Columbia Securities Commission Alberta Securities Commission Saskatchewan Securities Commission The Manitoba Securities Commission Ontario Securities Commission Office of the Administrator, New Brunswick Registrar of Securities, Prince Edward Island Nova Scotia Securities, Prince Edward Island Nova Scotia Securities Commission Securities Commission of Newfoundland Registrar of Securities, Northwest Territories Registrar of Securities, Nunavut Registrar of Securities, Yukon Territory

c/o John Stevenson, Secretary ONTARIO SECURITIES COMMISSION 20 Queen Street West Suite 1800, P.O. Box 55 Toronto, Ontario M5H 3S8

## RE: NOTICE OF PROPOSED MULTILATERAL INSTRUMENT 31-102 NOTICE OF PROPOSED MULTILATERAL INSTRUMENT 33-109

Dear Mr. Stevenson,

Credit Suisse First Boston Canada Inc. would like to thank you for the opportunity to comment on the two **Notice of Proposed Multilateral Instrument 31-102 & 33-109**. We believe the National Registration Database (NRD) system will prove to be of enormous benefit to all institutions in the future, saving both time and money as well as reducing the duplication of multiple filing across Canada. However, we do have some key concerns with the impending transition to the NRD system due to come into force on September 1, 2002:

• Effective date - the date/s the NRD has scheduled to start up this new system coincides with yearend, the end of Cycle 1 for Continuing Education Requirements and the time when the renewals are due for the registered firms and individuals. Year end is already a busy period for financial institutions, especially with staff away for Christmas vacation and with the addition of the change to the registration renewal date to December 31, it will be extremely taxing on the member firms to meet the NRD deadlines. Rescheduling the launch date to next Spring, once the system has been thoroughly tested by both the users and the NRD administrators would be beneficial to all parties.

- NRD for individuals already registered is not sufficient. The fact that we are expected to input information already on file at the IDA and the commissions, is not an ideal situation; there is an extra cost in both manpower and expenses which will be extremely difficult for most firms. The access period we have to NRD is very short before the actual "launch date", for AFR's to input their data. We need more time to get familiar with the system, even to have a "testing phase" where we can work out any problems we, or the system may have once everyone is online. The NRD should be providing some type of training, either online or in-house, before the system comes into effect.
- Reports our firm should be able to generate reports that can be converted directly into our data system enabling us to create our own spreadsheets for record keeping and reconciliation purposes. This would be of particular help with the fees being automatically paid by electronic pre-authorized debit through NRD. We need to be able to identify what each debit is for in order to reconcile it to the correct cost centre. Also, if it is the responsibility of the filer firm to establish and maintain controls and procedures to ensure that the Account Holder's account has sufficient funds to cover the charges, then we need to be able to access an accurate record of all the fees being debited on a regular basis.
- Annual NRD Filer Fee as the fees will be automatically deducted from the filer firm's designated account for Annual Registration Renewals for 2003, (Dec. 15, 2002 tentatively) we have been told that we have between December 1-14, 2002 to advise the NRD of any terminations prior to December 31, 2002 or we will be charged for all registered individuals on file at that time even though we usually do not know when an individual is leaving until they have already left the firm. We should not be charged for individuals who may be terminated after December 15<sup>th</sup>, there should be a grace period of at least 4 weeks after this date.

These are the main areas of concern that Credit Suisse First Boston Canada Inc. has at this time and we would greatly appreciate your consideration of the above issues. Please do not hesitate to contact either myself at 416-352-4682, e-mail: <u>clare.douglas@csfb.com</u> or Duncan Webb at 416-352-4683, e-mail: <u>duncan.webb.2@csfb.com</u> if you would like to discuss this matter further.

Yours truly,

Clare Douglas Administrative/Registration Assistant On Behalf of Duncan Webb Director, Chief Administrative & Financial Officer